



Project Management Internship Position

EERA – European Energy Research Alliance

Description of the Mission

The European Energy Research Alliance (EERA) AISBL is the largest low-carbon energy research community in Europe. It is the official research pillar of the EU Strategic Energy Technology Plan (SET Plan). Bringing together more than 250 organisations from over 30 countries, the mission of EERA is to “catalyse Europe’s low-carbon energy research to shape science-based policies and advance world-class innovation.”

EERA currently runs 18 Joint research Programmes (JPs), which altogether cover the full research spectrum on low-carbon energy technologies and systems, as well as policy and social aspects of the clean energy transition.

EERA is looking for an Intern in support of project management of EU-funded projects. The position will be an opportunity for the Intern to immerse her-/himself in an international and multicultural working environment.

Key responsibilities

- Support the financial and administrative management of EU-funded projects and support internal communication between consortium partners,
- Assistance in the implementation of EU-funded projects (according to lists of milestones and deliverables),
- Support the preparation of proposals in collaboration with EERA’s Secretariat staff and with partner organisations,
- Contribute to stakeholder engagement activities within the SET Plan
- Any other task that may arise in view of fulfilling EU project related activities.

General requirements for the internship position

- The candidate should hold a master’s degree in Political Science, European Studies, International Relations, Economics or Engineering.
- Good command of English, oral and written; knowledge of other EU languages is a desirable asset,
- Strong computer skills (Office Suite, Outlook),
- Basic understanding of the EU institutions,
- Interest in renewable energy and sustainability,
- Good organisational, prioritisation, communication, and teamwork skills,
- Eye for detail and sense of quality,
- Can work autonomously and shows initiative,
- Must be legally entitled to work in the EU.

Terms of the contract

The internship is paid under the framework of the “**Convention d’immersion professionnelle**” (a professional integration agreement under Belgian law) and is planned for a period of **six months**, with the possibility of extension for a maximum of six additional months.

Office location: EERA, Rue de Namur 72, 1000 Brussels. The position is **80% in person, 20% hybrid**, with Friday as the at-home office day.

Application Process

Please send your motivation letter and CV (exclusively in PDF format, in English) to Mr. Gabriele Gaffuri at g.gaffuri@eera-set.eu by **August 10th, 2026 EOB**. Please only send **one application** and indicate as the subject of the email “EERA Project Management Intern”.

The motivation letter (one page maximum) should highlight your reasons for applying and your credentials for the position. Early applications are encouraged, as CVs will be processed on a **rolling basis**, and the vacancy may close earlier if the right candidate is found.